



**APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS
TO THE HICKORY HISTORIC PRESERVATION COMMISSION**

Address of Property: _____

Property Owner: _____

Applicant: _____

Mailing Address: _____

Telephone Number: (Home) _____ (Work) _____

Email Address: _____

All applications must include a detailed, written description of the project which specifies the types of materials used. Proposed exterior alterations or additions will require elevation drawings. A site plan may be required to show the location of existing and proposed property improvements. Use the Checklist below to indicate materials submitted.

- _____ 1. Detailed written description of project. (Use back of this application form)
- _____ 2. Elevation drawings of proposed work.
- _____ 3. Photographs of existing conditions.
- _____ 4. Plot plan or surveyor's site plan (if zoning permit is required) showing existing and proposed property improvements.

All major work applications and required materials must be submitted to the Hickory Planning Department before last working day of the month prior to the next meeting of the Historic Preservation Commission. The Commission meetings are held on the fourth Tuesday of each month. If this application is submitted by anyone other than the property owner, written permission of the property owner must be provided.

Please note: An approved Certificate of Appropriateness Application must meet the standards of the Design Review Guidelines. However, it may or may not meet the Secretary of Interior Standards for Rehabilitation and may disqualify a property for National Register Designation.

Signature _____ Date Submitted _____

RETURN APPLICATIONS TO: Planning & Development Department, 76 North Center Street, P.O. Box 398, Hickory, NC 28603

WRITTEN DESCRIPTION

Describe in detail the activity for which you are seeking a Certificate of Appropriateness. Specify the types of materials to be used, the project's dimensions, and an estimate of time to begin work. The Certificate will expire if the project does not commence within one year after its issuance.