



## Recognition of Excellence Award

Name: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

The City of Hickory values Innovation, Effective Communication and Excellent Customer Service.

The coworker recognition award focuses on recognizing coworkers who consistently exceed customer expectations and who are willing to go above and beyond their regular job duties in order to serve their internal and external customers. Coworkers who suggest and participate in ideas that measurably improve service delivery may also be nominated for the award. The award also recognizes teams who are to accomplish tasks by working together effectively and displaying positive communication within the team, the department and the organization.

State the name of the person or team that you wish to nominate and the department in which he/she works. If you are nominating a team, list each team member and department.

Name

Department

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Please give a brief explanation of why the person or team should be recognized for the award and how their actions go beyond what is expected of the coworker in performing his/her assigned job duties.**

**I nominate this coworker/team because:**

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