



Life. Well Crafted.

A = Approved, A1 = Approved First Reading, A2 = Approved Second Reading, D = Deferred, NA = No Action, PH = Authorized Public Hearing, AD = Approval Denied

ACTION AGENDA

Hickory City Council
76 North Center Street

March 7, 2017
7:00 p.m.

- I. Call to Order
- II. Invocation by Alderman Seaver
- III. Pledge of Allegiance
- IV. Special Presentations
- NA** A. Presentation of FY 2016-2017 Board and Commission Work Plans. Presenters will be allotted five (5) minutes to make their presentations to Council. (Exhibit IV.A.)

Board/Commission	Presenter
Business Development Committee	Dr. Dana Chambers
Citizens' Advisory Committee	Cliff Moone
Community Appearance Commission	Charlie Hayes
Community Relations Council	Clise Plant
Hickory International Council	Hani Nassar
Hickory Regional Planning Commission	Brian Frazier
Hickory Youth Council	Chase del Charco
Historic Preservation Commission	Jody Blake
Library Advisory Board	Sally Anderson
Parks and Recreation Commission	Lloyd Coley
Public Art Commission	Todd Hefner
Recycling Advisory Board	Norm Meres
University City Commission	Ryan Edwards

- V. Persons Requesting to Be Heard
- VI. Approval of Minutes
- A** A. Regular Meeting of February 21, 2017. **(Exhibit VI.A.)**
- VII. Reaffirmation and Ratification of Second Readings. Votes recorded on first reading will be reaffirmed and ratified on second reading unless Council Members change their votes and so indicate on second reading.
- A2** A. Approval to Amend the Parking Ordinance for the Farmer's Market. **(First Reading Vote: Unanimous)**
- A2** B. Approval of Hickory International Council's Recommendations for Grant Funding. **(First Reading Vote: Unanimous)**

- A2** C. Approval of a Community Appearance Grant for Non-Residential Property Owned by The Block 108, LLC Located at 26 1st Avenue SE in the Amount of \$5,000. **(First Reading Vote: Unanimous)**
 - A2** D. Approval of a Landscape Incentive Grant for Non-Residential Property Owned by The Block 108, LLC Located at 26 1st Avenue SE in the Amount of \$2,500. **(First Reading Vote: Unanimous)**
 - A2** E. Acceptance and Award of the Proposal by Freese and Nichols, Inc. for the West Hickory Elevated Tank and Distribution System Project and Completion of the City's Distribution System Model in the Amount of \$71,220. **(First Reading Vote: Unanimous)**
 - A2** F. Acceptance and Award of the Professional Services Agreement with Hulsey McCormick & Wallace in the Amount of \$91,000 for Completion of the Sodium Hypochlorite Generation Replacement Project. **(First Reading Vote: Unanimous)**
 - A2** G. Consideration of a Vacant Building Revitalization Grant Performance Agreement with The Block 108, LLC for Property Located at 26 1st Avenue SE. **(First Reading Vote: Unanimous)**
 - A2** H. Approve the Sale of City-Owned Property Located at 704 1st Avenue Place SE to Jackie Robinson in the Amount of \$1,800. Notice for Upset Bid was advertised on February 10, 2017 in a Newspaper having General Circulation in the Hickory area. No Upset Bids were received. **(First Reading Vote: Unanimous)**
 - A2** I. Budget Revision Number 18. **(First Reading Vote: Unanimous)**
- VIII. Consent Agenda: All items below are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. In which event, the item will be removed from the Consent Agenda and considered under Item IX.
- A** A. Approval of a Resolution to Declare Library Materials as Surplus and Donate the Materials to the Friends of the Library. **(Exhibit VIII.A.)**

Staff requests approval of a Resolution to declare surplus 2,701 discarded library materials. These materials will be donated to the Friends of the Library to be sold at the Friends October 2017 book sale and/or at the "Corner Book Store" at Patrick Beaver Memorial Library. The sale of the donated and discarded books is the primary fundraising activity of the Friends of the Library, and discarded library materials comprise a significant portion of their inventory. The sale of these items ultimately benefits the library and is an appropriate means of disposing of unneeded materials. Public notice was advertised on the City's website, February 14, 2017. Staff recommends Council's approval of the Resolution to declare the library materials as surplus and donate the materials to the Friends of the Library for their use at the annual October book sale and/or the "Corner Book Store".
 - A** B. Special Events Activities Application Downtown Hickory Art Crawls, Connie Kincaid, Executive Director, Hickory Downtown Development Association, Union Square, 3rd Street NW, 2nd Street NW, 1st Avenue NW, 1st Avenue SW, and 2nd Street SW, May 18, 2017, September 21, 2017, and October 27, 2017, 4:00 p.m. to 9:00 p.m. **(Exhibit VIII.B)**
 - A** C. Special Events Activities Application Downtown Hickory Shuck & Peel Party, Connie Kincaid, Executive Director, Hickory Downton Development Association, Union Square, November 11, 2017, 6:00 a.m. to 11:00 p.m. **(Exhibit VIII.C.)**
 - A** D. Special Events Activities Application Hickory Oktoberfest 2017, Connie Kincaid, Hickory Downtown Development Association, Blocks within Boundaries of 3rd Street NW (W), Government Avenue SW (S), 2nd Avenue NW, (N), Center Street (E), including Union

Square, Event Dates: October 13, 14, and 15, 2017. Setup begins October 12, 2017 at 2:00 p.m. and clean-up ends October 15, 2017 at 11:00 p.m. **(Exhibit VIII.D.)**

- A** E. Special Events Activities Application Hickory Crawdads home Run Trot 5K, Juliet Horan, Race Director, Fleet Feet Sports, 2500 Clement Blvd NW, LP Frans Stadium, May 13, 2017, 6:30 a.m. to 10:00 a.m. **(Exhibit VIII.E.)**
- A** F. Special Events Activities Application Catawba County YoungLife Glow Run, Stephanie C. Bost, Committee Member, YoungLife, 9th Avenue Drive NE, Hickory Regional Airport, April 29, 2017, 5:00 p.m. to 10:00 p.m. **(Exhibit VIII.F)**
- A** G. Special Events Activities Application Grand Opening Lowes Foods City Park, Allison Holtzman, Director of Friends of Hickory, Corner of 3rd Street NW and Main Street, Directly West of Union Square, March 18, 2017, 11:00 a.m. to 3:00 p.m. **(Exhibit VIII.G.)**
- A** H. Special Events Activities Application Sails Original Music Series, Dana Kaminske, City of Hickory Communications and Marketing Manager, Sails on the Square Stage in Downtown Hickory, May 5, 12, 19, 26; June 2, 9, 16, 23; and September 1, 8, 15, 22, 29, 2017, from 2:00 p.m. to 9:30 p.m. **(Exhibit VIII.H.)**
- A** I. Special Events Activities Application P3 Spring Concert, Rick Cline, Director, Piedmont Percussion Program, Sails on the Square, April 7, 2017, 5:00 p.m. to 8:20 p.m. **(Exhibit VIII.I.)**
- A** J. Special Events Activities Application Pinwheels for Prevention, Kim Cline (CAPC Staff), Children's Advocacy and Protection Center of Catawba County, 805 6th Street SE, April 5, 2017, 10:00 a.m. to 2:00 p.m. **(Exhibit VIII.J.)**
- A** K. Special Events Activities Application Unifour March for Babies, Rebecca Moser, Development Specialist, March of Dimes, 2500 Clement Boulevard, April 22, 2017, 7:00 a.m. to 1:00 p.m. **(Exhibit VIII.K.)**
- A** L. Special Events Activities Application National Day of Prayer 2017, Charles Moretz and Christopher Harris, Managers of ARC, Inc., Event Date, May 4, 2017, 6:30 a.m., Sails on the Square, (Setup to Begin, May 3, 2017 at 5:00 p.m., Cleanup Ends May 4, 2017 at 10:00 p.m.) **(Exhibit VIII.L.)**
- A** M. Special Events Activities Application 85 for 85, Kelly Davis, Director of Outreach, Lowes Foods, LLC & Friends of Hickory, March 25, 2017, 11:00 a.m. to 1:00 p.m., Corner of 3rd Street NW and Main Avenue NW. **(Exhibit VIII.M.)**
- A1** N. Approval of the Annual Auditing Contract with Martin Starnes & Associates. **(Exhibit VIII.N.)**

The North Carolina Local Government Commission does not require formal bid requirements for auditing services due to the professional relationship formed between auditors and clients over an extended work history. The Secretary of the Local Government Commission approves all local government contracts and invoices for audit or audit-related work. The Local Government Commission requires approval of the auditing contract on an annual basis. In 2016, the City of Hickory approved a three-year renewal contract with Martin Starnes & Associates. The annual renewal ending June 30, 2017 will be the second year of this contract with audit fees of \$57,675. Staff recommends approval to renew the annual auditing contract with Martin Starnes & Associates for fiscal year ending June 30, 2017.

- PH/A** O. Call for a Public Hearing – Voluntary Non-Contiguous Annexation of Robert and Florene Watford Property, Located at 1329 Zion Church Road, Containing 1.1518 acres. **Authorize Public Hearing for March 21, 2017, at 7:00 p.m. in Council Chambers of the Julian G. Whitener Municipal Building). (Exhibit VIII.O.)**

- A1** P. Acceptance of the Pricing from Rodders and Jets Supply Company in the Amount of \$87,264 for the Purchase of a Sewer Line Inspection Camera. **(Exhibit VIII.P.)**

The sewer line inspection camera is an integral part of the daily operations of identifying problems in the City's sewer system. The camera helps plan for capital projects, identify replacement and rehabilitation projects, and perform daily maintenance tasks. The camera is equipped with a forward and rear facing camera capable of zoom and tilt. Lights are also included with all necessary hardware to accommodate the varying pipe diameters the City owns. This equipment was specified and demonstrated by Public Utilities Department staff. The City of Hickory is a member of HGAC Buy and is purchasing this equipment through the purchasing cooperative that provides competitive pricing. This is a budgeted project in the FY 16-17 Collection System Capital Budget of the Public Utilities Department. Staff recommends Council's acceptance of the pricing and approval to purchase the camera from Rodders and Jets Supply Company in the amount of \$87,264.

- A1** Q. Budget Revision Number 19. **(Exhibit VIII.Q.)**

1. *To recognize as revenue a \$2,000 contribution from the Hickory Elks Lodge for the annual Easter Egg Hunt (2017) coordinated by the Parks & Recreation Department.*

- A** R. Approval to Apply for the 2017 Creative Give Back Grant through Creative Economic Development Consulting, LLC in the Amount of \$25,000 to Conduct Economic Analysis of Property Redevelopment Potential Along City Walk. **(Exhibit VIII.R.)**

Creative Economic Development Consulting, LLC has announced the 2017 application process for the Creative Give Back Grant. Creative EDC has expertise in strategic planning, product development, organizational development, downtown and small business development, marketing, entrepreneurship, site selection, and many other areas of economic development. The City of Hickory would like to apply for this grant in the category of product development and downtown development specifically to request assistance with determining redevelopment opportunities for underused properties along City Walk as it extends from the Lenoir-Rhyne University campus to 9th Street NE near the former Piedmont Wagon building now owned by Cornerstone United. The grant is for services provided by Creative Economic Development Consulting, LLC totaling an equivalent of \$25,000. Their staff provide the services at no cost to the City but will require a letter acknowledging the donation for tax purposes. Should the City wish to carry the scope of the project further, those additional costs would be borne by the City of Hickory. Such an extension of the scope and project will trigger City staff to bring the project back to Council for consideration of any additional funds before moving ahead. Staff requests City Council's permission to make application for the 2017 Creative Give Back Grant for economic development analysis along City Walk.

IX. Items Removed from Consent Agenda – None

X. Informational Item

- NA** A. Report of Interim City Manager Andrea Surratt's Travel to the NC City and County Management Seminar, Durham, NC, February 1-3, 2017, (Registration - \$335; Meals - \$102.50; Lodging - \$274.68; Mileage Reimbursement - \$159.43). **(Exhibit X.A.)**

- NA** B. Budget Transfer Report

Under Section 22 (b) of the Fiscal Year 2016-2017 Budget Ordinance, the City Manager is authorized to transfer appropriations with a report to City Council as follows:

Section 22 (b): *"He may transfer amounts up to \$50,000 between functional areas including contingency appropriations, within the same fund. He must make an official report on such transfers at the next regular meeting of the Governing Board."*

Under this provision, the following Budget Transfers occurred during February 2017:

Background: To expedite the availability of insurance-claims revenue to the appropriate department, the City has budgeted specific funds within the Risk Management division which, upon the case-by-case receipt of said revenues, may be transferred as necessary for making repairs and/or replacements in a timely manner.

1. February 28, 2017 (BT #50): \$12,467 received from citizen's insurance and transferred to the Traffic Department for damages sustained to a traffic control box at Springs Road/McDonald Parkway struck by a citizen motorist on 9/9/16.
2. February 28, 2017 (BT #50): \$500 received from citizen's insurance and transferred to the Parks and Recreation Department due to an impaired driver who struck and damaged the fence at Hilton Park on 1/31/17.
3. February 28, 2017 (BT #50): \$4,687 received from citizen's insurance and transferred to the Police Department for damage sustained to Police vehicle #78 on 1/7/17. This vehicle (2005 Chevy Impala) was totaled as a result of a motor vehicle accident in the snow.

XI. New Business:

A. Public Hearings

A1 1. Consideration of Closing a Portion of 1st Street NE. **(Exhibit XI.A.1.)**

The City Clerk received a street closing petition request from Attorney Eloise D. Bradshaw, on behalf of Sunset Southstar LLC. The request is to close a section of 1st Street NE. Sunset Southstar LLC owns three of the four tracts of property abutting the portion of 1st Street NE and the other tract abutting 1st Street NE is owned by Triangle Properties Associates, LLC. Staff requests Council's consideration of the Resolution and Order closing a portion of 1st Street NE.

This public hearing was advertised in a newspaper having general circulation in the Hickory area on February 10, February 17, February 24, and March 3, 2017.

B. Departmental Reports:

NA 1. Bond Commission Update

A 2. Appointments to Boards and Commissions

BOND IMPLEMENTATION COMMISSION

(Terms Expiring 2-1; 3 Year Terms) (Appointed by City Council)

Ward 3 (Seaver Appoints)

VACANT

Alderman Seaver appointed David Baldwin as a Ward 3 Representative on the Bond Implementation Commission.

***Ex-Officio Members to Bond Implementation Commission
(Appointed by Boards and Commissions)***

Hickory Regional Planning Commission appointed Meg Jenkins Locke

COMMUNITY APPEARANCE COMMISSION

(Terms Expiring 6-30; 3-Year Terms) (Appointed by City Council)

Ward 3 (Seaver Appoints)

VACANT

Ward 4 (Guess Appoints)

VACANT

Alderman Seaver appointed Kelley Walker as Ward 3 Representative on the Community Appearance Commission.

COMMUNITY RELATIONS COUNCIL

(Terms Expiring 6-30; 3-Year Terms) (Appointed by City Council)
Other Minority (Council Appoints) VACANT
Other Minority (Council Appoints) VACANT
Other Minority (Council Appoints) VACANT
(Unexpired Term of Nancy Yang (resigned 1-18-17), term expires 6-30-2019)

Alderman Seaver appointed Aaron Kohrs as an Other Minority Representative on the Community Relations Council.

HICKORY REGIONAL PLANNING COMMISSION

(Terms Expiring 6-30; 3-Year Terms With Unlimited Appointments)
(Appointed by City Council)
Burke County (Mayor to Nominate) VACANT

INTERNATIONAL COUNCIL

(Appointed by Mayor with the Concurrence of City Council)
(2) Positions VACANT

LIBRARY ADVISORY BOARD

(Terms Expiring 6-30; 3-Year Terms) (Appointed by City Council)
Ward 4 (Guess Appoints) VACANT

PUBLIC HOUSING AUTHORITY

(Terms Expiring 6-30; 5-Year Terms) (Appointed by the Mayor)
Position 9 VACANT

RECYCLING ADVISORY BOARD

(Terms Expiring 6-30; 3-Year Terms) (Appointed by City Council)
Ward 3 (Seaver Appoints) VACANT
Ward 4 (Guess Appoints) VACANT
At-Large (Council Appoints) VACANT

YOUTH COUNCIL

(Terms Expiring 6-30; 1-Year Terms) (Appointed by City Council)

St. Stephens High School Representatives 1 Position VACANT
At-Large Representatives 1 Position VACANT
Challenger High School Representative 1 Position VACANT

C. Presentation of Petitions and Requests

XII. Matters Not on Agenda (requires majority vote of Council to consider)

XIII. General Comments by Members of Council, City Manager or City Attorney of a Non-Business Nature

Mayor Wright talked about the wayfinding signs and questioned the band around the signs.

Interim City Manager Surratt advised those bands, which say Hickory, were around the signs at the first two entrance points into the City. There were 12 if those signs.

Mayor Wright discussed some questions and conversation that he had on the Hal Rowe Show related to the City of Hickory's tax rate compared to Longview, and the impact of the \$40 million dollar bond funds.

XIV. Adjournment

***Hickory City Code Section 2-56. Public Address to Council:**

“When conducting public hearings, considering ordinances and otherwise considering matters wherein the public has a right to be heard, when it appears that there are persons present desiring to be heard, the Mayor shall require those opposing and favoring the proposed action to identify themselves. Each side of the matter shall be given equal time. Those opposing the proposed action shall be allowed 15 minutes for presentation, followed by 15 minutes for those favoring the action, with the opponents then to have five minutes for rebuttal and the proponents to then have five minutes for surrebuttal. Those persons on either side shall have the right to divide their allotted time among them as they may choose. The Council, by majority vote, may extend the time for each side equally. On matters in which the person desiring to address the Council does not have a legal right to speak, the Council shall determine whether it will hear the person. The refusal to hear a person desiring to speak may be based upon grounds that the subject matter is confidential, that its public discussion would be illegal, that it is a matter not within the jurisdiction of the Council or for any other cause deemed sufficient by the Council. Any person allowed to speak who shall depart from the subject under discussion or who shall make personal, impertinent or slanderous remarks, or who shall become boisterous while addressing the Council shall be declared out of order by the Mayor, or by vote of the Council, and barred from speaking further before the Council unless permission to continue shall be granted by a majority vote of the Council, under such restrictions as the Council may provide.”

**The City of Hickory holds all public meetings in accessible rooms.
Special requests for accommodation should be submitted by individuals
with disabilities at least 48 hours before the scheduled meeting.
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