

## Grassed Channels/Swales Maintenance & Inspection Checklist/Report

[Note: a separate form must be used for each BMP]

Project Name: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Owner's Name: \_\_\_\_\_  
 Owner's Address: \_\_\_\_\_  
 Recorded Book and Page Number of the Lot: \_\_\_\_\_  
 BMP Name and Location: \_\_\_\_\_  
 Inspection Date: \_\_\_\_\_  
 Inspector: \_\_\_\_\_  
 Inspector Address/Phone Number: \_\_\_\_\_  
 Date Last Inspected: \_\_\_\_\_

Maintenance Item	Satisfactory	Unsatisfactory	Inspection Frequency	Comments/Actions Required
<b>1. Debris Clean out</b>				
Clear of trash and debris			W-M	
<b>2. Vegetation Management</b>				
Grass height (maintain 2-6-inch height)			W-M	
Unwanted vegetation present			M	
Ground cover well established (yearly reseeding needed)			Q	
<b>3. Erosion</b>				
Evidence of soil in swale or contributing areas			M	
<b>4. Sedimentation</b>				
Sediment accumulation			M	
<b>5. Energy dissipaters/check dams</b>				
Condition of dispersion devices			Y	
Condition of check dams			Y	
Inspect pea gravel diaphragm and replace/repair as necessary			M	
<b>6. Dewatering</b>				
Evidence of standing water			M	
<b>7. Miscellaneous</b>				

W=Weekly, M=Monthly, Q=Quarterly, Y=Yearly

If applicable: Attach to this form documentation of BMP maintenance escrow account activity. This may be provided in the form of a bank statement which includes the current balance, as well as deposits and withdraws for the previous 12 months.

**Maintenance Actions Taken:** [If any of the above items were marked “U” for unsatisfactory, explain the actions taken and time table for correction. Attach additional pages as necessary.]

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**Additional Comments:**

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I do hereby certify that I conducted an inspection of the BMP described herein. I further certify that at the time of my inspection said BMP was performing properly and was in compliance with the terms and conditions of the approved maintenance agreement required by the Phase II Post-Construction Storm Water Ordinance.

Certification:

\_\_\_\_\_  
Inspectors Signature

(Seal)

\_\_\_\_\_  
Date

Note: An annual inspection of each BMP must be performed by a qualified professional in accordance with the City of Hickory’s Phase II Stormwater Ordinance. All such inspections shall be documented and submitted on this form. The annual inspection shall occur before the first and each subsequent anniversary of the as-built certification. The inspection report for each BMP shall be submitted on/or before the anniversary date to the City of Hickory’s Engineering Department at 76 North Center Street, or mailed to the City’s Engineering Department at PO Box 398, Hickory, NC, 28603.